

Computer Skills & Technology Absentees & Tardiness Policy 2009

- 1. If you are absent any day during the school year, you are responsible for bringing me an excuse note from the front office and ask me about any work that you might have missed.**
- 2. It is in your best interest to be at school every day possible throughout the school year. Depending on the number of school days missed will cause you to be truant. If you have 103 degree or higher fever or a communicable virus that can transmit to other people, please stay home and get to a doctor.**
- 3. Any missed assignments (depending on the nature of the assignment) may be made up.**
- 4. If you are ever called to the office, please have an excuse to class. Otherwise, you are tardy.**
- 5. If you are ever held back by a teacher (for makeup work such as tests and other important assignments), a note is required from the teacher or teacher may tell me in person. Otherwise, you are tardy.**
- 6. If you are held back by a teacher for reasons other than making up missed assignments or tests for that teacher, you are considered absent to my class until you provide an excuse. You could be considered skipping class.**